



INSTITUTE FOR CATHOLIC LIBERAL EDUCATION

Title Funding: Notes for Schools

Title funds are federal monies intended to follow the individual student for the use by the school the parents/guardians have chosen for their child. These funds are administered by your Local Educational Agency, or LEA (your local school district).

To access your school's title funds, the first step is to contact your local school district and speak to the person who administers the title funds. Once you have initiated the relationship, the LEA has a responsibility to assist your school through the process of accessing those funds. There are several categories of title funds. Title II is for professional development; that is the type most frequently used in relation to ICLE. Your LEA will describe other categories to you as well.

The process of using title funds requires some investment of time and effort; however, it is not overly burdensome once things are in place. The LEA will be in touch annually to assist your school in accessing the funds for the following school year. There may be an approval process, which can slow things down a bit; ICLE is accustomed to this.

If this is a new process for your school, there are a few things to bear in mind. These funds are intended to provide professional development in academic matters, not religious. However, this can be provided by agencies with religious affiliation or content. Sometimes an LEA will fund a percentage of the cost, based on the secular/religious content. You can see that such a breakdown is provided on the website of our parent organization, [JM Educational Group](#) (scroll down and click "show more"). Occasionally an LEA may have an incomplete understanding of their role in helping you access your school's funds. This is title money; your school is entitled to it. We encourage you to cultivate an amicable relationship with your LEA, and try to assist them in understanding as they assist you through this process.

ICLE will be happy to provide needed forms and paperwork. Your LEA will inform you of what is required.

The school will not (and should not) receive title funds *as money*. The Local Educational Agency will assist you in purchasing what you choose for your school. This is to the benefit of the school. You are not taking government money; therefore, you maintain the freedom to run your school as you see fit.